

Code of conduct (last update 22.11.21)

This code of conduct defines voluntary rules of self-control for the internal and external area of the ENETOSH web-platform. Unless otherwise indicated, the terms "member", "partner" and "user" describe the function of a person defined under "Definitions". As long as there is no discrepancy with the context, words standing in the singular also count for the plural, and vice versa, and references to one gender include references to each other gender.

1. Definitions

1.1 ENETOSH platform

The ENETOSH web-platform is a database-driven website, generated by a content management system. The content is edited by an editor on behalf of the European Network Education and Training in Occupational Safety and Health (ENETOSH) coordinated by the Institute for Work and Health of the German Social Accident Insurance (DGUV).

The platform informs about the activities of the network, its members and partners, as well as new developments in mainstreaming occupational safety and health and public health into the education sector, and offers information, publications and resources on all related topics.

The platform mainly presents examples of good practice provided by partners from all over the world. The examples collected in a database can be searched through using a search and filter function. A number of good practice examples are presented in detail.

This Code of Conduct refers to the COMMUNITY database and the internal area.

1.2 Internal and external area

The platform features an external (public) and an internal (non-public) area. A login is required for access to the internal Area.

1.3 COMMUNITY

This area is a partner database, which offers information about the partners, including contact information.

1.4 Member

A member is an official member of the ENETOSH network (membership application confirmed by the coordinator), with a login for the internal area. Each member has its own member page in the external area, which is set up by the editor of the platform. There are institutional and individual members.

1.5 Partner

A partner is a person or institution that actively cooperates with ENETOSH (e.g. in the context of event or other thematic projects). This also includes cooperation with other networks, which may be officially confirmed by a Memorandum of Understanding (MoU).

1.6 User

A user is a visitor on the web-platform.

2. Login

Members of the ENETOSH network are provided with a user name and password by the operator of the platform. With this login, the member is able to access the internal area of the platform on the website, as well as the COMMUNITY database.

Inside the internal area, every member can upload documents and files and download documents and files available from the network or other members. The uploading of documents must be approved by the editor on behalf of the operator.

For the COMMUNITY database, users or partners can create a login by themselves by registering. Users can archive information about themselves and their work in the database. The COMMUNITY database can be edited by the operator of the platform.

3. Participation in the COMMUNITY database

The COMMUNITY database is used to present and receive information about the members, partners, users and their work. Every user is able to file information in the database, thereby making it accessible to every other visitor.

The user can create a login with password and user name by a registration process. The content of the database is monitored by the editorial committee and the editor and can be edited if necessary. The rules of the „Netiquette“ (see below) apply to texts provided by the users.

4. Using material from the ENETOSH platform

Material from the ENETOSH platform may only be used purposively, stating the name of the author. Concerns of copyright have to be considered for any kind of material. In case of doubt, an authorisation by the author has to be obtained before publication.

5. Documents

Documents that are uploaded to the internal area should not have a virus endangered file format. Text files should not be provided as Word documents (file extension: .doc or .docx), but in PDF format.

Uploading executable files (.exe), JavaScript files (.js) and ZIP-archives (.zip or .rar) is not allowed!

The rules of the „Netiquette“ (see below) apply to the contents of the uploaded documents.

6. Netiquette

The following rules apply to documents and texts on the web site (in the COMMUNITY database) as well as to contacts (e.g. via e-mail) between members, partners and users of the ENETOSH web platform:

1. Always remember that you are in contact with another human being!

When writing a comment, a text or an e-mail, some users do not realize that these texts are not only read by a computer, but by another human being.

Whatever you write in the public area in the COMMUNITY database can be read by every user of the platform all over the world, whatever you write in your documents in the

internal area, can be read by all members.

A simple rule: never write anything that you would not feel comfortable saying to the person's face.

2. Write, read, think, read again, think again, then send!

The danger of being misunderstood is particularly high in a written, computerized medium. Always remember that it is not possible to revise certain texts once you have submitted them (E-mails) and that everything you have written in the COMMUNITY database can be read by anyone, once it has been published.

Therefore you should read every text several times attentively before publishing or submitting it.

3. Make it short!

Most people don't like to read long texts on a screen, so you should try to keep your texts, mails and descriptions as short as possible. Longer and technically sophisticated texts can be put into documents and be uploaded to the internal area.

4. Take care of the form as well!

The form can be important for the significance of a comment or a description. Therefore, remember to structure your text by using paragraphs and line-breaks. This can be of great importance especially for longer texts in technically sophisticated documents!

5. Be careful with humor and sarcasm!

You should avoid humor or sarcasm in texts that are generally accessible. In case you want to use it in direct contact with other partners (via email), make sure to keep the text clearly identifiable and consider if your counterpart can deal with it the way you'd like him to.

6. Use the proper medium of communication

When choosing a communication medium, consider the character of your request and the function of the medium you want to use:

1. E-mails are intended for direct exchange of information between partners.
2. Descriptions inside the COMMUNITY database are meant for the presentation of yourself and your work.
3. Documents inside the internal area are meant to be read, downloaded and used by other members.

7. Regard laws and legal regulations

When using documents and writing comments, please make sure not to violate any laws or legal regulations, e.g. copyright.

7. Cautions and Responsibilities

We advise you not to give out any personally identifiable information (such as social security number, credit card number, driver's license number, password, etc.) online. This information can easily be used for illegal or harmful purposes.

Apart from sticking to the rules of this code of conduct, you are requested to keep in mind the local and national laws and legislations of your home country.



You are responsible and liable for all your activities while participating on the ENETOSH platform. Remember, you are responsible for anything you say or post.

You are responsible for protecting your computer against interference or viruses that may be encountered on the ENETOSH web platform.

Thank you for following this code of conduct!